



## **Clubhouse Booking Agreement**

Please note: Only OWNERS may book

**NO PETS ALLOWED ON THE CLUBHOUSE PREMISES**

### **Venue Rental Fee Structure**

#### **Option A**

	<b>Cost</b>	<b>Deposit</b>	<b>Please tick appropriate box</b>
<b>Hall bookings</b> <b>Maximum number of guests: 50. A lapa must be booked if you require a braai facility. An additional cost of R300 will be added. The maximum guests will remain at 50.</b>	<b>R1 750 (if a braai facility is required)</b> <b>R2050</b>	<b>R3 000</b>	
<b>Outdoor bookings (per lapa)</b> <b>Maximum number of guests: 20</b>	<b>R300</b>	<b>R500</b>	
	<b>Lapa 1</b>	<b>Lapa 2</b>	
<b>Additional cost when using a jumping castle or water slide</b>	<b>R200</b>		

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**Option B**

	<b>Cost</b>	<b>Deposit</b>	
<b>Number of guests: 51 – 90 Hall and both lapas must be booked</b>	<b>R2 500</b>	<b>R3 000</b>	

**Terms and conditions**

1. In order to make a booking, the owner must furnish proof that his/her levy account is fully paid up.
2. The Clubhouse facilities may be booked by an owner only. PLEASE NOTE: The Clubhouse facilities may not be used for business functions, year-end functions, matric farewells, weddings, religious ceremonies or similar events. A substantial fine will be imposed on the owner concerned if it is proved that any such prohibited event has been held in the Clubhouse facilities. If an owner allows his/her tenant to use the facilities, the owner accepts full responsibility.
3. For administrative purposes, any booking(s) must be made at least two weeks in advance.
4. The owner takes full responsibility for any damage caused to the rented facilities. Any resultant costs incurred in excess of the venue deposit will be charged to the owner's personal account.
5. If an owner cancels a booking less than seven days before the event, an administration fee of R500 for a hall booking and R200 for a lapa booking will be levied.
6. Before the premises are vacated, the hall and surrounding areas must be returned to the same clean and neat state as it was received. Should the owner not do so, a cleaning levy will be deducted from the deposit.
7. No Clubhouse chairs and/or tables may be used outside the hall.
8. Additional days for "preparation" for the event will be charged at the normal rental fee.
9. No equipment or catering materials may be left on the premises. If such equipment or materials are left on the premises, an additional fee of R500 for the hall and R100 for a lapa will be levied.

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10. Only the side doors of the hall may be used; the main entrance must remain closed at all times.
11. The Clubhouse premises may not be booked for events during the week, that is, from Mondays to Thursdays, other than annual general meetings of the Home Owners' Association (HOA) or sectional title units. Similar events will be allowed if approved by the Board of Directors.
12. The availability of the premises on the intended date should be confirmed with the Estate Management Office (012 940 8285). No booking will be finalised before the contract has been signed and delivered to the person who made the provisional booking. (Please note the requirement in 1 above that levies must be paid up.)
13. Depending on the availability, the Clubhouse facilities may only be used as follows:

<b>DAY</b>	<b>FROM</b>	<b>UNTIL</b>
Fridays	08:00 (Please note: No music is allowed before 14:00.)	22:00 Guests must leave the Estate by no later than 23:00, by which time the premises must have been tidied and cleaned up.
Saturdays	08:00	22:00 Guests must leave the Estate by no later than 23:00, by which time the premises must have been tidied and cleaned up.
Sundays	08:00	20:00 Guests must leave the Estate by no later than 21:00, by which time the premises must have been tidied and cleaned up.

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14. The maximum number of guests will be monitored according to the rental fee structure above. Access will be denied once the quota has been reached. PLEASE NOTE: The Estate Management must be provided with a guest list three days prior to the event.
- 15. The Wilds Estate HOA reserves the right to cancel any bookings at least 48 hours prior to the event. Any damage or loss resulting from the cancellation will be for the account of the owner concerned.**
16. Guests are not allowed to leave the Clubhouse premises on foot.
17. Because the HOA does not have a liquor licence, guests may not be provided with alcohol, although they may bring their own for moderate consumption in and behind the Clubhouse. If liquor is to be served, a temporary liquor licence is a prerequisite. PLEASE NOTE: No alcohol may be consumed in the parking area in front of the Clubhouse and at the swimming pool. Note that the Clubhouse is under surveillance.
18. Noise will not be tolerated after 22:00.
19. Guests are required to leave the premises by 23:00.
20. The HOA does not provide toiletries, towels, toilet paper, etc.
21. The Rules and Regulations of the HOA are available on our website ([www.thewildsestate.co.za](http://www.thewildsestate.co.za)) and apply automatically to an owner using the Clubhouse facilities as contemplated in these terms and conditions.
22. The normal security protocol will be followed when guests arrive. Therefore, a driver must produce a valid driver's licence and the vehicle registration number must correspond with the licence disc.
23. **THE SWIMMING POOL AREA** is open from 06:00 until 21:00.
- 23.1 The pool area may not be used for parties.
- 23.2 The pool area is strictly reserved for the use of residents only.
- 23.3 The correct swimming attire is required.
- 23.4 Children under 12 must be accompanied by a supervising adult.
- 23.5 Glass objects and alcohol are prohibited in the pool area.
- 23.6 Bicycles, roller blades, jumping castles, water slides and all mechanically driven objects are prohibited in the pool area.
24. Any person parking/driving on the lawn inside the Clubhouse will be fined.

- 25. Any portable/movable braai, spit braai or gas braai must be placed on the grass area and not on the paving next to the Clubhouse walls.
- 26. No advertising material or posters may be placed in or outside the Clubhouse or along Trumpeters' Loop without the written authorisation of management.
- 27. Fireworks are strictly prohibited.

**Disclaimer**

The Wilds Estate HOA will not take any responsibility relating to any injury to or the death of residents or their guests, or relating to theft of or damage to their property.

**Payment details**

The owner accepts any amounts levied by the HOA owing to non-compliance with the terms and conditions pertaining to the use of the Clubhouse facilities set out above.

I, \_\_\_\_\_ (name & surname), hereby declare that I am the owner, or, if the registered owner is not a natural person, the authorised representative of the entity concerned, of stand \_\_\_\_\_, or of unit no. \_\_\_\_\_, \_\_\_\_\_ (name of complex), and herewith authorise Mid-City to debit my account with the amount of

R\_\_\_\_\_.

The property is registered in the name of: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

**Function details**

Please state the nature of the function:

Date when the booking was made:	Date when the event will take place:		
Contact number of the owner:			
Email address of the owner:			
Contact number of the Tenant:			
Email address of the Tenant:			
Time of Booking:	From:		To: <input type="text"/>

Your signature below indicates your acceptance of the terms and conditions of this agreement.

Signed at The Wilds Estate on this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
OWNER

\_\_\_\_\_  
SIGNATURE